

Overview and Scrutiny Management Commission Work Programme - 2014/15

| Reference | Subject | Purpose | Format | Methodology | Start Date | End Date | Lead Officer / Service Area | Portfolio Holder | Status | Comments |
|-------------|---|--|---|--|----------------|----------|---|---------------------------|-----------------|--|
| OSMC/09/02 | Performance Report for Level One Indicators | To monitor quarterly the performance levels across the Council and to consider, where appropriate, any remedial action. Quarterly Item | In meeting | | Quarterly item | Mar-15 | Andy Day - Head of Strategic Support | Strategy and Performance | Scheduled | Quarterly item. To be heard Q1: Sept 14, Q2: Jan 15, Q3: March 15 |
| OSMC/09/157 | Revenue and capital budget reports | To receive the latest period revenue and capital budget reports | In meeting | Quarterly item | Quarterly item | May-15 | Andy Walker – 2433 Finance | Finance | Scheduled | May lead to areas for in depth review. |
| OSMC/12/149 | Newbury town centre parking | To ensure that the needs of Newbury residents, businesses and visitors are appropriately balanced. | Task Group | | May-15 | May-15 | Mark Edwards–2208 Highways and Transport | Transport Operations | Scheduled | Suggested by Councillor Tony Vickers and added to the work programme at the meeting of 2 July 2013. Agreed on 2 Dec 14 - review to take place in Q2 2015. Scope of the review to be considered in May 2015. |
| OSMC/14/152 | Fairer Contributions policy | To review the content of the Fairer Contributions policy. | In meeting | | May-14 | May-15 | June Graves - 2733 Head of Care Comm, Housing, Safeguarding | Adult Social Care | To be scheduled | Suggested by Councillor Gwen Mason and added to the work programme at the meeting of 25 February 2014. Heard at the meetings of 25 June 2014 1 July 2014. Scrutiny involvement in the review of the policy has taken place early 2015. |
| OSMC/11/129 | Housing Allocations policy | To conduct a review of the effectiveness of the Council's Housing Allocation Policy | In meeting | | Nov-13 | Jun-15 | Mel Brain - 2403 Social Care Commissioning and Housing | Housing | Scheduled | Reviewed 2 Dec 14 (12 months after implementation. Further review to be conducted 6 months after the implication of the additional revisions agreed at Dec 14 Exec. |
| OSMC/14/153 | Severe weather | To understand the effect of and response to severe weather experienced during the winter of 2013/14. | Special meetings | | Jun-15 | Jun-15 | Carolyn Richardson - 2105 Civil Contingencies Manager | Emergency Planning | Scheduled | Review concluded in September 2014 - recommendations to be revisited in 2015. 1. Sand bag policy review 2. Communications Strategy 3. Recommendations / action plan progress report |
| OSMC/12/135 | Annual target setting | To examine the annual targets being set for 2014/15. | Task Group (Clrs Webb, Webster & Vickers) | Task group working directly with PM officers | May-15 | Jul-15 | Catalin Bogos – 2102 Strategic Support | Strategy and Performance | Scheduled | Annual review. Task group will be scheduled to meet May or June 2015. |
| OSMC/14/159 | Reducing External Placements Costs | Review the effectiveness and savings delivered by the Social Media Administrator. | In meeting | | Jul-15 | Jul-15 | Mark Evans - 2735 Children's Services | Children and Young People | | Agreed at the meeting 1/7/14 that the item would return to the Commission 12 months post implementation to review the effectiveness and savings delivered by the Social Media Administrator. |
| OSMC/14/158 | Delayed Transfer of Care | To identify the causes of Delayed Transfers of Care (DToC) and how they might be addressed. | Task Group | | TBC | Aug-15 | Tandra Forster – 2736 Adult Social Care | Adult Social Care | To be scheduled | Suggested by Councillor Roger Hunneman and added to the work programme at the meeting of 20 May 2014. Task group established to begin work early spring 2015. |
| OSMC/14/151 | Children's Services governance arrangements | To monitor the progress of the recommendations made on the Children's Services governance review. | In meeting | | Sep-15 | Sep-15 | Head of Children's Services - 2735 Children's Services | Children and Young People | In progress | Update requested at the 27 January 2015 meeting, following receipt of the task group's report. |
| OSMC/15/161 | Procurement and contract development processes | To assess whether delegation levels for procurement and the thresholds for Member involvement in contract development are set at appropriate levels. | In meeting | | TBC | TBC | David Holling - 2422 Legal Services | Legal Services | | Added to the work programme at the meeting of 24 February 2015. |